

# TO HELP DISTRICTS PREPARE...

## 10 QUESTIONS FOR SCHOOL EMERGENCY OPERATIONS PLANS

1.

Does our district have an up-to-date **Emergency Operations Plan (EOP)**?

6.

What are we doing to ensure that all district faculty and staff, including substitutes, **understand their roles and responsibilities** under the EOP?

2.

Does our district have an **emergency preparedness planning team** that meets regularly to address safety and emergency preparedness issues?

7.

Are we meeting (or exceeding) state and district mandated requirements to **conduct drills and test our emergency procedures**?

3.

When was the school EOP last reviewed? If changes to the EOP were needed, **were those changes implemented**?

8.

**How will we communicate** with parents during an emergency, and how have we built redundancy into our communication plan?

4.

Does **each campus or building** in our district have an EOP?

9.

Does every building in the district have a plan to **reunite students with parents** following an emergency? How is that plan communicated to the parents?

5.

How do we ensure that each campus/building EOP **aligns with the district EOP**?

10.

What are we doing to **engage the whole community** to create a positive culture of safety in our district?



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